



RESERVATION REQUEST FORM
Hua Ka Hua Seed Symposium
 April 16, 2010 to April 19, 2010

Name _____ # of Adults _____ # of Children _____ Ages of Children _____
 Organization _____ Ph _____ Fax _____
 Email _____ Pager/Cell _____
 Address _____
 Arrival Date _____ Departure Date _____ Sharing with _____

Room Category	Single Rate	Double Rate
Partial Ocean View	\$109.00*	\$109.00*

*Rate includes complimentary self-service full breakfast buffet

Room Rate is for single/double occupancy. Extra person charge is \$50 per night. Children 17 years and under sharing same room with parents are at no charge. Maximum occupancy is 4 people. Valet parking is \$10 per day if service is utilized.

(Please add 12.416% General Excise & Transient Accommodations Tax to above room rates)

This special room rate is available for 3 days before and 3 days after your main program dates, subject to availability. Reservations received within 30 days of arrival date will be on space available basis. Early reservations are advised as blocks may fill prior to reservations cut-off date. Check-in time is 3:00PM and checkout time is 12 Noon. Please check bedding type request.

King Bed 2 Double Beds

DEPOSIT INFORMATION: Keauhou Beach Resort will confirm your reservation with a one night deposit plus tax or credit card guarantee.

- I have enclosed a check or money order for one night deposit plus tax.
 Make checks payable to: Keauhou Beach Resort **PLEASE DO NOT SEND CASH!**
- Guarantee my reservation to the following credit card:

American Express Diners Visa MasterCard Discover

Credit Card # _____ Expiration Date: _____

Name on Card _____

Address of Cardholder _____

Signature _____

CANCELLATION POLICY: Cancellation of the reservations may occur anytime between thirty (30) days and eight (8) days prior to arrival without charge. If cancellation occurs between seven (7) days and seventy-two (72) hours prior to arrival, the hotel shall retain your one night deposit. If cancellation occurs within seventy-two (72) hours prior to arrival, the hotel will charge for the entire stay.

PORTERAGE: Porterage charge is \$7.29 per person, round trip for luggage handling at the Hotel upon arrival and departure. This charge will be added to your room account.

Hotel reservations may be made no later than March 17, 2010 by completing this form and either emailing, mailing, or faxing it to the address below or by calling our reservations department.

Keauhou Beach Resort
 78-6740 Ali'i Drive, Kailua-Kona, HI 96740
 Reservation Department Hours: Monday to Friday, 7:00AM to 3:00PM (Hawaii Standard Time)
 E-MAIL: kbr@outrigger.com
 TOLL FREE: 1-877-532-8468 Ext. 2515 DIRECT: 808-324-2515 FACSIMILE: 808-324-2565